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UNITED STATES OF AMERICA,
Plaintiff,
v.
LACARL DOW,
Defendant.

UNITED STATES DISTRICT COURT
NORTHERN DISTRICT OF CALIFORNIA

Case No. 15-cr-00241-JSC-1

CRIMINAL PRETRIAL ORDER

UNITED STATES OF AMERICA,
Plaintiff,
v.
PAUL ANTOINE,
Defendant.

Case No. 15-cr-00241-JSC-2

1. Trial Date

Trial is set for December 7, 2015, beginning at 8:30 A.M., in Courtroom D, 15th Floor, 450 Golden Gate Avenue, San Francisco, California.

2. Pretrial Conference

The Pretrial Conference will be held on November 20, 2015 at 10:00 A.M. in Courtroom F, 450 Golden Gate Ave., San Francisco California. The parties shall follow the requirements of Crim. L.R. 17.1-1, as supplemented below: *The government and, to the extent consistent with defendants' right to an effective defense, Defendants shall do the following at least seven days prior to the Pretrial Conference:*

- (i) Serve and file a trial memorandum that briefly states the legal bases for the charges and the anticipated evidence, and addresses any evidentiary, procedural, or other anticipated legal issues;
 - (ii) Serve and file a witness list that includes a brief summary of the testimony of each witness; and
 - (iii) Serve and file exhibit lists and serve copies of all marked exhibits on all parties, as discussed in section 5, below.
 - (iv) Submit an agreed-upon set of additional requested voir dire questions to be posed by the Court. Any voir dire questions on which counsel cannot agree shall be submitted separately. Voir dire by counsel will usually be limited to 30 minutes per side; and
 - (v) Meet and confer and be prepared to discuss with the Court at the Pretrial Conference any anticipated evidentiary objections and any means for shortening and simplifying the trial (by stipulating to such matters as chain of custody, nature of substances, use of the mails, etc.).

3. Motions In Limine

Any motions in limine shall be submitted as follows: at least twenty (20) calendar days before the conference, the moving party shall serve, but not file, the opening brief. At least ten (10) calendar days before the conference, the responding party shall serve the opposition. There will be no reply. When the oppositions are received, the moving party should collate the motion and the opposition together, back-to-back, and then file the paired sets at least seven (7) calendar days before the conference. Each motion should be presented in a separate memorandum and properly identified, for example, "Plaintiff's Motion in Limine No. 1 to Exclude . . ." The parties are encouraged to stipulate where possible, for example, as to the exclusion of witnesses from the courtroom. Each motion should address a single, separate topic, and contain no more than seven pages of briefing per side.

4. Jury Instructions

a. Joint Set of Instructions. The parties shall jointly prepare a set of jury instructions, and shall file the proposed instructions at least seven days prior to the Pretrial Conference. The submission shall contain both agreed-upon instructions (which shall be so noted), and contested instructions, all in the order in which they should be read to the jury. Where contested instructions are included, they should be annotated both with the proponent's authority for seeking the instruction and the opponent's reason for opposition. Counsel shall email a version to jscpo@cand.uscourts.gov.

b. Substance and Format of Instructions. The instructions shall cover all substantive issues and other points not covered by the Ninth Circuit Manual of Model Jury Instructions. Each requested instruction shall be typed in full on a separate page and citations to the authorities upon which the instruction is based shall be included. Instructions shall be brief, clear, written in plain English, and free of argument. Pattern or form instructions shall be revised as needed to address the particular facts and issues of this case.

c. Preliminary Statement and Instructions. If the parties wish to have a preliminary statement read to the jury, and/or preliminary instructions given to the jury, they shall jointly prepare and file the text of the proposed preliminary statement and/or preliminary instructions at least seven days prior to the Pretrial Conference.

5. Exhibits

a. Provide Copies of Exhibits to Other Parties. The government and, to the extent consistent with the defendants' right to an effective defense, each defendant shall provide every other party with one set of all proposed exhibits, charts, schedules, summaries, diagrams, and other similar documentary materials to be used in its case in chief at trial, together with a complete list of all such proposed exhibits, at least fourteen days prior to the Pretrial Conference. Voluminous exhibits shall be reduced by elimination of irrelevant portions or through the use of summaries. Each item shall be pre-marked with a trial exhibit sticker ("Trial Exhibit No. ___") label; defendants' exhibit numbers shall be sequenced to begin after the government's exhibit

1 numbers. If there are numerous exhibits, they should be provided in three-ring binders with
2 marked tab separators. All exhibits which have not been provided as required are subject to
3 exclusion.

4 b. Stipulations re Admissibility. At least seven days prior to the Pretrial Conference,
5 the parties shall make a good faith effort to stipulate to exhibits' admissibility. If stipulation is not
6 possible, the parties shall make every effort to stipulate to authenticity and foundation absent a
7 legitimate (not tactical) objection.

8 c. Objections to Exhibits. In addition to the exhibit list, counsel shall confer with
9 respect to any other objections to exhibits in advance of the Pretrial Conference. Each party shall
10 file a statement briefly identifying each item objected to, the grounds for the objection, and the
11 position of the offering party at least seven days prior to the date set for the Pretrial Conference.

12 d. Provide Copies of Exhibits to Court. One set of exhibits shall be provided to the
13 Court in Chambers on the Friday prior to the trial date, in binders, marked, tabbed, and indexed in
14 accordance with Local Rule 16-10(b)(7). Exhibits shall be identified as follows:

15	UNITED STATES DISTRICT COURT
16	NORTHERN DISTRICT OF CALIFORNIA
17	TRIAL EXHIBIT 100
18	
19	CASE NO. _____
20	
21	DATE ENTERED _____
22	
23	BY _____
24	DEPUTY CLERK
25	

26 Blocks of numbers shall be assigned to fit the needs of the case (e.g., Plaintiff has 1-100,
27 Defendant has 101-200). The parties shall not mark duplicate exhibits (e.g., plaintiff and
28 defendant shall not mark the same exhibit; only one copy of the exhibit shall be marked).

1 e. Disposition of Exhibits after Trial. Upon the conclusion of the trial, each party
2 shall retain its exhibits through the appellate process. It is each party's responsibility to make
3 arrangements with the Clerk of Court to file the record on appeal.

4 **6. Other Pretrial Matters**

5 a. Status Conferences. Any party desiring to confer with the Court may, upon notice
6 to all other parties, arrange a status conference through the Courtroom Deputy, Ada Means, at
7 415-522-2015 or jscrd@cand.uscourts.gov.

8 b. Daily Transcripts. Should a daily transcript and/or realtime reporting be desired,
9 the parties shall make arrangements with Debra Campbell, Court Reporter Supervisor, at 415-522-
10 2079 or Debra_Campbell@cand.uscourts.gov, at least fourteen calendar days prior to the trial
11 date.

12 **7. Trial Matters**

13 a. The normal trial schedule will be from 8:30 a.m. to 2:30 p.m. (or slightly longer to
14 finish a witness) with a 45 minute lunch break and two 10 minute breaks. Trial is usually held
15 from Monday through Friday.

16 b. Parties must meet and confer to exchange any visuals, graphics or exhibits to be
17 used in opening statements. Unless otherwise agreed, the exchange must occur no later than
18 Wednesday before the trial. Any objections not resolved must be filed in writing by Thursday
19 before trial. The parties shall be available by telephone Friday before trial to discuss the issue
20 raised with the Court.

21 c. The parties shall disclose the witnesses whom they will call at trial on any given
22 day by at least 2:00 p.m. the court day before their testimony is expected. Failure to have a
23 witness ready to proceed at trial will usually constitute resting.

24 **8. Miscellaneous**

25 a. Please DO NOT call Chambers. If you need to contact the Courtroom Deputy,
26 please call (415) 522-2015 and leave a message if the deputy is not available, or email
27 jscrd@cand.uscourts.gov.

b. Copies. Each document filed or lodged with the Court must be accompanied by a three-hole punched copy for use in the Judge's chambers. In addition, one copy of the witness and exhibit lists should be furnished to the court reporter.

c. Change of Plea. Counsel shall give prompt notice to the United States Attorney and to the Court of any intention to change a previously entered not guilty plea.

IT IS SO ORDERED.

Dated: September 21, 2015

Jacqueline Scott Corley
JACQUELINE SCOTT CORLEY
United States Magistrate Judge

United States District Court
Northern District of California